

**PERSONNEL AND TRAINING BUREAU
TRAINING DIVISION**

NOTICE
12.1.1

November 17, 2014

TO: All Concerned Commanding Officers

FROM: Commanding Officer, Training Division

SUBJECT: FBI NATIONAL ACADEMY

Applications are now being accepted from all lieutenants for the 2016/2017 sessions of the FBI National Academy. The program will be conducted at the FBI National Academy in Quantico, Virginia, for ten consecutive weeks. Candidates who are selected to attend this prestigious law enforcement training program will continue to receive their regular salary from the City. The FBI will provide travel and per diem expenses while attending the academy.

Note: Any candidate who promotes to the rank of Police Captain within six months prior to his/her designated session will be replaced by an alternate from the available pool of candidates.

MINIMUM REQUIREMENTS: The FBI National Academy has a weight standard measured by body fat percentage. That standard is 24% or less body fat for men and 29% or less body fat for women. Candidates who do not meet the minimum requirements will not be considered for participation in the FBI National Academy.

APPLICATION: The application consists of an Employee's Report (Form 15.7), a Transfer Application Data Sheet (Form 15.88), and a copy of the applicant's **promotional** TEAMS Report. The original **plus five copies (all three-hole punched) of the completed application must be submitted to the Training Coordination Unit, Training Division (TD), no later than January 12, 2015.**

If there are any questions regarding the application process, please contact Officer Lloyd Johnson, FBI National Academy Coordinator, Training Coordination Unit, TD, at (213) 485-3161.

APPROVED:


MICHELLE VEENSTRA, Captain
Commanding Officer
Training Division


STEPHEN R. JACOBS, Deputy Chief
Chief of Staff
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